FOUNDATION FOR LOUISIANA STUDENTS

Board Retreat Meeting Minutes
Lod Cook Alumni Center
3838 W. Lakeshore Dr.
Baton Rouge, LA 70808
June 13, 2026

IN COMPLIANCE WITH THE LOUISIANA OPEN MEETINGS LAW

I. OPENING ITEMS

A. Board President Holliday called the meeting to order at 8:55 a.m.

B. Board President Holliday requested a roll call vote. The following Directors, through a voice vote, were recorded as present: Mr. John Price, Mr. Thomas Nealsson, Ms. Grace Anderson, Mr. John Cavell, Mr. William Biossat, Dr. Hala Esmail, and Ms. Linda Holliday.

Guests present: Dr. Quentina Timoll, Mrs. Melissa Grand, Ms. Darah Husser, Mr. Michael Tran, Mr. Michael Adams, and Ms. Caroline Roemer.

Conference Room & Online Guests: See attached list.

C. On motion by Director Price, seconded by Director Nealsson, and carried to approval to amend the Board Retreat Meeting Agenda for June 13, 2026, to switch item I and item K. The motion passed by voice vote, with Directors Price, Nealsson, Anderson, Esmail, Cavell, Biossat, and Holliday voting in favor. The committee requested public comment. No public comment.

II. WELCOME

A. 8:30 - 9:00 a.m. – Continental Breakfast

B. 9:00 - 9:15 a.m. – Tribute

Mr. John Price read memorial tributes honoring Mr. Michael W. Howes and Dr. James Llorens into the record, recognizing their service and contributions to University View Academy during the graduation ceremony.

C. 9:15 - 9:55 a.m. – Legislative Updates and LAPCS Administrative

Handbook

Ms. Caroline Roemer presented legislative and policy updates impacting charter schools and reviewed revisions to the LAPCS Administrative Handbook. Updates included changes to the background check process and recently enacted legislation affecting charter school operations, student participation in public school activities, released time courses for religious instruction, enrollment preferences for certain charter schools, publication timelines for open meeting minutes, and individual graduation planning requirements. Ms. Roemer also provided an update on Governor Landry's executive order regarding the Minimum Foundation Program (MFP) and discussed ongoing advocacy efforts by the Louisiana Association of Public Charter Schools on MFP funding and charter school policy matters.

D. 9:55 - 10:30 a.m. – Board Governing Documents

Board President Holliday led a review of the Board's governing documents, including the charter contract and addenda. Discussion included the contract provision authorizing enrollment growth up to 4,800 students, contingent upon meeting applicable performance requirements. Board members were also reminded of the required charter governance training pursuant to Bulletin 126, scheduled for June 15. Board President Holliday reviewed key provisions of Sections 1–6 of the charter contract and emphasized the importance of Board members understanding the terms of the agreement, their governance responsibilities, and the expectations established by the school's authorizer.

E. 10:30 - 10:45 a.m. – Break

F. 10:45 - 11:45 a.m. – Finance Committee Presentation

Ms. Grace Anderson and Mr. William Biossat presented a review of the Cash Management and Investment Policy and discussed potential investment options for the organization's reserves. The presentation included an overview of the Louisiana Asset Management Pool (LAMP), which was reporting a net rate of return of 3.73% as of June 12, 2026, and offers daily liquidity and professional money management services. The presenters recommended amending the Cash Management and Investment Policy to incorporate applicable state statutes governing permissible investments, thereby ensuring continued compliance and flexibility. The proposed policy amendment was recommended for inclusion on the June Board meeting agenda for consideration and approval.

G. 11:45 - 12:00 p.m. – Laptop Refresh Distribution Plan

Dr. Timoll presented the Laptop Refresh Distribution Plan and reviewed two proposed options for replacing student devices. The Board discussed the process for handling returned laptops, including utilizing older devices for testing and other educational purposes and disposing of excess devices through the state surplus process when appropriate. Board members expressed support for providing teachers with training to ensure the successful implementation of the new devices. Following the discussion, the Board indicated its preference for Option 1, which prioritizes distributing the first round of new devices to Micro Academy students. The Board also discussed the importance of establishing a long-term funding strategy for future technology refresh cycles, and administration was directed to identify and reserve funds to support future computer replacement needs.

H. 12:00 - 1:00 p.m. – Buffet Lunch

I. 1:00 - 2:00 p.m. – Road Map for the Future

The Board engaged in a strategic planning discussion regarding the future growth and development of University View Academy. Topics included the proposed conference center project, opportunities to expand training and support for parents and learning coaches, and potential development initiatives in North Louisiana. Board members also discussed the value of engaging a consultant or facilitator to assist in developing a comprehensive five-year strategic plan and the importance of aligning future priorities with the organization's budget and financial resources. The Board requested that a strategic planning discussion be included on the June Board meeting agenda to consider next steps and establish a roadmap for future planning efforts.

*** Director Biossat exited the meeting at 1:45 p.m.

J. 2:00 - 2:15 p.m. – Break

K. 2:15 - 2:45 p.m. – Executive Summary of Draft Employee & Student Handbooks

Ms. Melissa Grand presented an executive summary of the draft 2026–2027 Employee and Student Handbooks and reviewed the recommended revisions to the Board. The proposed changes to the Student Handbook consisted primarily of minor updates and clarifications to handbook language and related policy appendices. Ms. Grand noted that page numbers had not yet been finalized, as additional revisions may be necessary following the conclusion of the current legislative session. The Student Handbook will be presented to the Board for approval at the July meeting, allowing time for any required legislative updates.

Ms. Grand also reviewed updates to the Employee Handbook and related policy documents, and advised the Board that legal counsel is continuing to monitor pending legislation on paid leave, revisions to the Teacher Bill of Rights, and new state-mandated training requirements. Any necessary policy revisions resulting from legislative changes will be brought forward for future Board consideration.

L. 2:45 - 3:45 p.m. – Ethics PD

Ms. Melissa Grand led the discussion on the Louisiana Code of Governmental Ethics for Public Servants. Anyone engaged in the performance of a governmental function, or anyone under the supervision of an elected official or another employee of a government organization, whether compensated or not, must participate in ethics training.

***Director Esmail exited the meeting at 2:40 p.m.

III. CLOSING

A. The Board Retreat adjourned at 3:45 p.m.

CONFERENCE ROOM & ONLINE GUESTS:

First Name	Last Name	Location
		Shelton 1 Conference Room