



UNIVERSITY VIEW ACADEMY

Video Monitoring and Recording of Special Education Instruction Policy (In Accordance with Louisiana Act 479)

I. Purpose

University View Academy (UVA) is committed to ensuring student safety, instructional transparency, and parent access to instructional activities. This policy establishes procedures for the recording and retention of synchronous instructional sessions for students receiving special education and related services, in compliance with Louisiana Act 479, which requires video monitoring in special education instructional settings.

II. Scope

This policy applies to all qualifying classrooms at University View Academy for students enrolled in:

- Special Education (SPED) programs
- LEAP Connect programs

A qualifying classroom means a self-contained classroom or other SPED setting in which a majority of students in virtual attendance are provided SPED and related services and are assigned to one or more self-contained classrooms or other SPED settings for at least 50% of the instructional day. It does not apply to settings where the only students with exceptionalities receiving SPED and related services are those who have been deemed to be gifted or talented and have not been identified as also having a disability.

These services are delivered in a virtual instructional environment in accordance with UVA's approved Charter Contract.

III. Virtual Video Monitoring and Recording

1. *Recording of Instructional Sessions*

All SPED and LEAP Connect student synchronous instructional sessions are recorded using Zoom. Recordings serve as the virtual equivalent of classroom video monitoring required under Louisiana Act 479.

2. *Retention of Recordings*

Recorded sessions are securely stored and maintained for the duration of the school



UNIVERSITY VIEW ACADEMY

year in which the instruction occurs. Recordings are used for instructional review, documentation, and compliance purposes.

IV. Parent and Student Access

1. Access Through the Learning Management System

Parents and students are provided access to recordings of synchronous instructional sessions upon request through Canvas, the school's Learning Management System (LMS). Access supports transparency, instructional continuity, and family engagement.

2. Privacy and Confidentiality

Access to recordings is limited to authorized students, parents, guardians, and school personnel with a legitimate educational interest. All recordings are maintained in compliance with applicable student privacy laws, including FERPA and IDEA. However, the recordings shall not be considered "Personally Identifiable Information" (PII).

V. Use of Recordings

Recorded sessions may be used for instructional review and student support, documentation of service delivery, and professional development and program monitoring, as permitted by law. Recordings shall not be used for public viewing or unauthorized distribution.

VI. Policy Review and Compliance

This policy shall be reviewed periodically to ensure continued compliance with Louisiana law and best practices for virtual special education instruction. University View Academy affirms its commitment to meeting the intent of Louisiana Act 479 while providing high-quality, safe, and transparent virtual learning environments.

If a recording feature is out of operation for more than two consecutive school days, the school shall provide notice to parents of students in the affected classroom.