



# UNIVERSITY VIEW ACADEMY

## Assignment Submission Window

The assignment submission window was updated for the 2024-25 school year to ensure that assignments are submitted by students in a timely manner. This process allows teachers to meet the goal of appropriately assessing student understanding and providing instructional support. The updated assignment submission window decreases a student's chances of falling behind on coursework and allows teachers to have data accessible in a more timely manner for instructional purposes while maintaining flexibility in the online learning environment.

- All school levels will maintain a nine-week grading period.
- Students will have four weeks from the assignment due date to submit. Beginning the 6th week of each nine-week grading period, all assignments will be due on the last day of the grading period.
- All assignments will close at the end of the nine-week grading period and will not be open in the next nine weeks.
- When a student opens an assignment, they will always see the "AVAILABLE UNTIL" date.
- Makeup days are offered at the midpoint and at the end of each nine-week grading period.
- The assignment submission window does not change how grades are averaged.
- Students can check their class averages and grades at any time in Canvas.

### Example Assignment Submission Window\*

Assignment 1	Due April 1	Closes April 29
Assignment 2	Due April 8	Closes May 6
Assignment 3	Due April 15	Closes May 13
Assignment 4	Due May 6	Closes May 20
Assignment 5	Due May 13	Closes May 20

*\*In this example, the nine-week grading period ends on May 20.*