

Foundation for Louisiana Students

Regular Board Meeting Minutes
3113 Valley Creek Drive
Baton Rouge, LA
First Floor Conference Room
December 12, 2023

IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW

1. Opening Items

- A. Board President Holliday called the meeting to order at 5:12 p.m.
- B. Board President Holliday requested a roll call vote. The following Directors through a voice vote were recorded as present: Mr. John Price, Mr. Michael Howes, Ms. Grace Anderson, Ms. Ann Burgin, Ms. Linda Holliday, and Ex-officio member – Dr. Quentina Timoll.

Guests present: Ms. Lekisha Chambers, Mr. Michael Adams, Ms. Darah Husser, Ms. Eugenia Cardozo, Ms. Traci Payne, Mr. Michael Tran, Ms. Krystle Dabney, Ms. Melissa Grand, Ms. Melissa Fox, Ms. Macee Spencer, and Mr. Barry Harris.

Conference Room & Online Guests: See attached list.

- C. On motion by Director Price, seconded by Director Anderson, to approve the Regular Board Meeting Agenda for December 12, 2023. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

2. Routine Business

- A. Approval of the Minutes from the Regular Board Meeting for November 14, 2023. On motion by Director Burgin and seconded by Director Price, to approve the Regular Board Meeting Minutes. The motion passed through a voice vote with Directors Price, Howes, Burgin, and Holliday voting in favor. Director Anderson abstained. A request by the committee for public comment was made. No public comment.

3. Oral Reports

- A. Dr. Quentina Timoll presented the Superintendent Report to include important upcoming dates and current enrollment. Dr. Timoll recognized a current UVA senior Elijah Strain and Eleventh grade student Mason Standard. Elijah Strain was named a Young Arts Winner of Distinction by the Young Arts Foundation and as part of his prize, he will receive an all expense paid trip to Miami where

he will spend a week in masterclasses, performances, and workshops with artists in his field. Mason Standard recently earned a Platinum National Career Readiness Certificate from his score on the ACT WorkKeys Assessment. The Platinum Certificate is the highest certification level offered on the ACT WorkKeys Assessment. Dr. Timoll stated that UVA currently has 3,606 active students and 115 applications are in process for January Enrollment.

- B. Ms. Lekisha Chambers recognized the Teachers of the Year and Support Person of the Year. The following teachers were recognized: Ms. Mallory Himel as the Elementary school teacher of the year, Ms. Dannica Kenner as the Middle School teacher of the year, and Ms. Ravel Cole as the High school teacher of the year. Ms. Chambers recognized Ms. Jerrica Horn as the Support Person of the year.
- C. Board President Holliday led the Discussion of the Financial Report for October 2023. Ms. Melissa Fox stated there will be a budget revision request brought before the Board at the January Board Meeting. Ms. Fox reviewed the period's Revenues, Actuals, and Expenses for the period ending September 30, 2023. The current period revenues totaled \$3.5 million and actuals totaled \$15.4 million. \$68,351 was earned from interest from investments for the month of September. The current period expenses totaled \$3.5 million and actuals totaled \$13.4 million. Net surplus for this period totaled \$1.2 million. Ms. Fox stated that at the close of October, Assets totaled \$39 million, Liabilities totaled \$1.2 million, and Equity totaled \$37.7 million. No vote was taken.
- C. Board President Holliday presented the Finance Committee report. The Finance Committee recommended the availability of funds for the Architectural Firm and parking lot construction and the Human Resources information/management system. No vote was taken.
- D. Mr. Barry Harris provided a Status of Current Facility Projects. There are no maintenance issues or projects at the Henderson Building and Administration Building. All building signs have been finalized and are posted outside each building. The budget for this project was set at \$25,000 and it was completed under budget at \$15,913. The playground bid was accepted on November 1st and the protest period ended on November 15th. The contract was delivered on December 8, 2023 with an estimated delivery in Mid-March. The budget for the playground was set at \$250,000 and it was completed under budget at \$244,956.

Lynx Den: Mr. Harris stated that all A/V equipment has been installed. A grand tour of the building, followed by a program will be held on December 13th. Mr. Harris explained that there was a rain leak at the Lynx Den, but it was wind induced and has been corrected.

Academic Center: Mr. Harris explained that the Gazebo foundation is out for bid with a budget set at \$20,000. Mr. Harris explained that there was a rain leak at the Academic Center due to a non-repair in the solarium and this is being

disputed.

Bennington II: Mr. Harris stated that the demolition has been completed. The budget for this project was set at \$40,000 and it was completed under budget at \$28,900. A video was presented to the Board.

4. New Business

- A. Discussion and Approval of Board Candidate Interest Form. Board President Holliday led the discussion of the Board Candidate interest form and the Board Member Expectations Agreement. The changes suggested at the last Board Meeting were implemented into the form presented at this meeting.

On motion by Director Price and seconded by Director Howes to approve the Board Candidate Interest Form as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Director Price and seconded by Director Howes to approve the Board Member Expectations Agreement. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- B. Discussion and Approval of Architectural Firm and Parking Lot Construction. Board President Holliday led the discussion of the architectural firm and parking lot construction by introducing the proposal prepared by GD Architecture LLC. The GD Architecture LLC proposal included a high level projected cost of \$1.2 million and is open to discussions to lower this cost. \$1 million of the funding will come from federal funds. Mr. Michael Adams recommended the addition of another proposal before proceeding. Board President Holliday and Dr. Quentina Timoll stated that the Federal funding of \$1 million will only be accessible if the funds are spent before the close of September 2024.

On motion by Director Price and seconded by Director Anderson to approve Gary Dunn as the Architect in connection with the parking lot construction with the understanding that they will present a final proposal within consideration of the solar project. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- C. Discussion and Approval of Payroll and Human Resources Information/ Management System. Board President Holliday led the discussion of the Payroll and Human Resources information/ management system with Dr. Quentina Timoll and Macee Spencer. Macee Spencer provided an overview of the

proposed software, Paycom. The estimated recurring total annual fee is \$162,273.87 and the first year implementation investment total is \$199,069.17. The implementation of this software would better support the Human Resources and Payroll department.

On motion by Director Price and seconded by Director Anderson to approve the Payroll and Human Resources information/ management system (Paycom). The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

D. Executive Session: Discussion of Superintendent Self-Evaluation.

On motion by Director Price and seconded by Director Burgin to go into Executive session. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Director Price and seconded by Director Burgin to exit the Executive session with no vote taken. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

5. Closing Items

A. On motion by Director Anderson, seconded by Director Burgin, and carried to unanimously adjourn the meeting at 6:32 p.m. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday. A request by the Board for public comment was made. No public comment.

Conference Room & Online Guests:

First Name	Last Name	Location
NA	NA	Conference Room
***8 individuals logged in to attend the meeting online.		