



UNIVERSITY
VIEW ACADEMY

Foundation for Louisiana Students Board Member Expectations Agreement

General Expectations

1. Know University View Academy's mission, purposes, goals, policies, programs, services, strengths, and needs, as well as the larger ecosystem and its collective purposes
2. Suggest possible nominees to the board who are people of achievement who can make significant contributions to the work of the board and the progress of University View Academy.
3. Serve actively on committees as requested by the board president.
4. Provide input and feedback to the board president on the superintendent's performance.
5. Attend activities and events sponsored by University View Academy whenever possible.
6. Function as an ambassador for the organization when in public, speaking with only one voice outside of the boardroom.
7. Follow trends in University View Academy's field of interest and stay informed.

Meetings

1. Prepare for and conscientiously participate in all board and committee meetings, including appropriate district and school activities.
2. Ask timely and substantive questions at board and committee meetings consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the board.
3. Maintain confidentiality of the board's executive sessions and speak for the board only when authorized to do so.
4. Suggest agenda items periodically for board and committee meetings to ensure that significant policy-related matters are addressed.

Avoiding Conflicts

1. Serve University View Academy as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might embarrass the board or University View Academy and disclose any possible conflicts to the board in a timely fashion.
3. Never accept (or offer) favors or gifts from (or to) anyone who does business with University View Academy.
4. Avoid prejudiced judgments based on information received from individuals. Urge staff members with grievances to follow established policies and procedures through their supervisors. All significant matters coming to you should be called to the attention of the superintendent and/or the board president as appropriate.

Fiduciary Responsibility

1. Understand and embrace fiduciary responsibilities.
2. Exercise prudence with the board in the control and transfer of funds.
3. Faithfully read and understand University View Academy's financial statements and otherwise help the board fulfill its fiduciary responsibility.

During my term as a board member, I commit to the following:

1. I will read and abide by the bylaws of the organization.
2. I will read, annually affirm, and abide by the organization's Conflict of Interest policy.
3. I will perform all fiduciary duties and responsibilities to the best of my ability.
4. I will promote, value, and protect the organization's mission.
5. While mindful of the past, I will help build a vision for the future and help develop and execute plans to achieve it.
6. I will attend a board member orientation within the first 2 months of my board service.
7. I will attend all Board of Directors meetings unless unforeseen and extenuating circumstances prevent me from doing so, in which case I will make alternative arrangements to stay abreast of the board's business.
8. I will attend the annual board retreat.
9. I will serve on at least one assigned board committee, and I will participate in committee activities, as necessary.
10. I will help to identify, recruit, and mentor new members to the board of directors and board committees.
11. I will respect the confidentiality of deliberations made at board and committee meetings and contribute to a climate of mutual trust and support between the board and superintendent.
12. I have read this agreement and agree to commit my time and resources to help achieve the mission of the organization.

Signature _____ **Date** _____

Printed Name _____