

Foundation for Louisiana Students

Special Board Meeting Minutes
3113 Valley Creek Drive
Baton Rouge, LA
First Floor Conference Room
July 7, 2023

IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW

1. Opening Items

- A. Board President Holliday called the meeting to order at 3:04 p.m.
- B. Board President Holliday requested a roll call vote. The following Directors through a voice vote were recorded as present: Mr. Michael Howes, Ms. Grace Anderson, Mr. Thomas Nealsson, Mrs. Ann Burgin, and Ms. Linda Holliday.

Guests present: Dr. Quentina Timoll, Mr. Michael Adams, Mr. Leonard White, Mr. John Streva, Mr. David Hebert, Ms. Melissa Fox, Mr. Wade Henderson, Ms. Darah Husser, Ms. Eugenia Cardozo, Mr. Barry Harris, Mr. Dan Paradela, Mr. Michael Tran, Mr. Sean Kimball, Ms. Lekisha Chambers, and Ms. Krystle Dabney.

Conference Room & Online Guests: See attached list.

- C. On motion by Director Nealsson, seconded by Director Anderson, and carried to approval of the Special Board Meeting Agenda for July 7, 2023. The Special Board Meeting Agenda was approved as presented. The motion passed through a voice vote with Directors Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

2. Routine Business

None

3. Oral Reports

None

4. New Business

***Director Price arrived at 3:05 p.m.

- A. Discussion and Approval of RFC #29R1A - Lynx Den Underside Decking Repairs. Board President Holliday led the discussion on RFC #29R1A - Lynx Den Underside Decking Repairs. Mr. John Streva and Mr. David Hebert from Grace Hebert Curtis Architects, LLC explained that this work was issued to the contractor via Construction Change Directive 003 and the contractor was obligated to verify all costs of the work before including it into a Change Order. This proposal requests additional funds in the amount of \$101,394.40 for labor and material cost associated with decking repairs that were made to the underside of the existing roof deck and 60 additional days for the completion of the work. Mr. Hebert clarified that the \$101,394.40 has not been paid and will be added to the contract value. At the December 2022 Executive Committee meeting, RFC #29 was approved by the Board of Directors. Within RFC #29, the Board approved the work on the roof decking to move forward with a magnitude cost of \$106,000. Board President Holliday expressed her concern with having two Change Orders approving two different prices. Mr. Leonard White from Site-Tech Consulting and Construction requested an updated tax exempt form and Mr. Michael Adams explained that due to the current debate within the Department of Revenue on whether or not charter schools qualify as tax exempt, if he was to put in a formal request it runs the risk of being denied.

On motion by Director Price and seconded by Director Anderson, to rescind RFC #29 only as to \$106,000 approved for underside decking as evidenced in the minutes from December 21, 2022 and replace with the approval of RFC #29R1A which is \$101,394.40 and 60 additional days. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- B. Discussion and Approval of RFC #30R1A – Lynx Den Roof Decking Replacement. Board President Holliday led the discussion of the RFC #30R1A – Lynx Den Roof Decking Replacement. Mr. Hebert explained that this work was issued to the contractor via Construction Change Directive 004 and the contractor was obligated to verify all costs of the work before including it into a Change Order. This proposal requests additional funds in the amount of \$149,187.85 for labor and material cost associated with decking repairs that were made to the underside of the existing roof deck. This proposal also requests 60 additional days for the completion of the work.

On motion by Director Price and seconded by Director Anderson, to rescind the approval of the statement "cannot exceed \$141,294.86" from RFC #29 as evidenced in the minutes from December 21, 2022 and hereby approve the cost of \$149,187.85 presented here today for the work performed and 60 additional days. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A

request by the committee for public comment was made. No public comment.

- C. Discussion and Approval of RFC #34R1 – Lynx Den HVAC Delay. Board President Holliday led the discussion of RFC #34R1 – Lynx Den HVAC Delay and stated that the Board has not received supporting documentation showing when the order was placed. This proposal requests a contract time extension of 120 additional days. Mr. Hebert explained that the A/C was ordered in May 2022 and then delivered in April 2023. Mr. White put together a schedule to show how the delays affected his critical path. Mr. Michael Adams would like to provide advice to the Board without violating public open meeting laws.

On motion by Director Howes and seconded by Director Nealsson, to defer RFC #34R1 until the July Board Meeting. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- D. Discussion and Approval of RFC #20R2 – Lynx Den Building Permit Delay. Board President Holliday led the discussion of RFC #20R2 – Lynx Den Building Permit Delay. This proposal requests a contract time extension of 72 additional days. Mr. Streva and Mr. Hebert recommended that the contract extension of 72 days be incorporated into the construction contract, via a future change order. Mr. Michael Adams suggested that the Board defer this item for similar reasons to the previous agenda item.

On motion by Director Price and seconded by Director Nealsson, to defer this item to the July Board meeting. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

**Board President Holliday requested that the Board discuss agenda item (F) – Discussion of Lynx Den Parking Lot Recommendations.

- F. Discussion of Lynx Den Parking Lot Recommendations. Board President Holliday led the discussion on the Lynx Den Parking Lot Recommendations. The solar panels will not affect the parking lot spaces. Mr. Streva and Mr. Hebert provided two diagrams to the Board as a first look. No vote taken.
- E. Discussion and Approval of the Academic Center Drainage Plus, Inc. Quotes - Academic Center Roof Drain Extensions Replacement, Academic Center Curb Removal and Parking Stop Installation, and Academic Center Fill and Grade Foundation Around Perimeter of Building. Board President Holliday led the

discussion of the Academic Center Drainage Plus, Inc. Quotes. Mr. Michael Adams confirmed that TNT and Tyler's Ground Maintenance have withdrawn from the project. Academic Center Roof Drain Extensions Replacement is quoted at \$3,110, Academic Center Curb Removal and Parking Stop Installation is quoted at \$6,140, and Academic Center Fill and Grade Foundation Around Perimeter of Building is quoted at \$6,000. Mr. Dan Paradela explained that Drainage Plus, Inc. has already been given approval for the Academic Center Sub-surface drainage at \$10,466.

On motion by Director Howes and seconded by Director Nealsson, to approve the Drainage Plus, Inc. Quote for the Academic Center Roof Drain Extensions Replacement for \$3,110. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Director Howes and seconded by Director Anderson, to approve the Drainage Plus, Inc. Quote for the Academic Center Curb Removal and Parking Stop Installation for \$6,140. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Director Howes and seconded by Director Anderson, to approve the Drainage Plus, Inc. Quote for the Academic Center Fill and Grade Foundation Around Perimeter of Building for \$6,000. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

5. Closing Items

- A. On motion by Director Nealsson, seconded by Director Burgin, and carried to unanimously adjourn the meeting at 4:53 p.m. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday. A request by the Board for public comment was made. No public comment.

Conference Room & Online Guests:

First Name	Last Name	Location
Katie	Cali	Conference Room
***30 individuals logged in to attend the meeting online.		