

Foundation for Louisiana Students

Regular Board Meeting Minutes
3113 Valley Creek Drive
Baton Rouge, LA
First Floor Conference Room
July 25, 2023

IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW

1. Opening Items

- A. Board President Holliday called the meeting to order at 5:00 p.m.
- B. Board President Holliday requested a roll call vote. The following Directors through a voice vote were recorded as present: Mr. John Price, Mr. Michael Howes, Ms. Grace Anderson, Mr. Thomas Nealsson, Mrs. Ann Burgin, and Ms. Linda Holliday.

Guests present: Dr. Quentina Timoll, Mr. Michael Adams, Ms. Beth Liner, Ms. Darah Husser, Mr. Montrell Dennis, Ms. Eugenia Cardozo, Mr. Wade Henderson, Mr. John Streva, Ms. Traci Payne, Mr. Sean Kimball, Ms. Krystle Dabney, Mr. Joe Keeney, Mr. Barry Harris, and Ms. Lekisha Chambers.

Conference Room & Online Guests: See attached list.

- C. On motion by Director Anderson, seconded by Director Nealsson, and carried to approval of the Regular Board Meeting Agenda for July 25, 2023. The Regular Board Meeting Agenda was approved as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

2. Routine Business

- A. Approval of the Minutes from the Regular Board Meeting for June 27, 2023. On motion by Director Howes and seconded by Director Anderson, to approve the Regular Board Meeting Minutes for June 27, 2023 as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.
- B. Approval of the Minutes from the Special Board Meeting for July 7, 2023. On motion by Director Anderson and seconded by Director Burgin, to approve the Special Board Meeting Minutes for July 7, 2023 as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee

for public comment was made. No public comment.

3. Oral Reports

- A. Dr. Quentina Timoll presented the Superintendent Report to include important upcoming dates and current enrollment. The upcoming important dates are the UVA Convocation on August 4, 2023, the Northern Open House on August 25, 2023, and the Southern Open House on September 8, 2023. Educators started the school year July 25, 2023 and orientation was held for new employees. Current enrollment is as follows: 3,471 active UVA students of which 686 are new students. Additionally, 71 students are reviewing verification survey and being placed in JCampus. If all of these students complete enrollment then UVA will be 178 seats away from maximum capacity. Dr. Timoll stated that a walkthrough of the Academic Center revealed general routine maintenance needed to be done that was not a part of the remediation. Teachers will be returning on a rotating schedule for the next two weeks and August 7th there will be a detailed return plan released to the teachers. No vote was taken.
- B. Board President Holliday led the Discussion of the Financial Report for June 2023. Mr. Joe Keeney reviewed the period's Revenues, Actuals, and Expenses, for the period ending June 30, 2023. Mr. Keeney explained that this is a soft close for financials. Revenues for the current period totaled \$2.5 million and year-to-date totaled \$44 million. Expenses for the current period totaled \$4.6 million and year-to-date totaled \$38 million. Assets totaled \$37 million with \$21 million in cash. The total net income totaled \$6.3 million. No vote was taken.
- C. Board President Holliday led the Discussion of the Finance Committee Report. The following items were discussed in the Finance Committee - Discussion of adding non-voting member to Finance Committee, Discussion and Availability of funds for purchasing property, and Discussion and Availability of funds for RFC #38R1 - Lynx Den Exterior Corner Repairs. Board President Holliday suggested the addition of Mr. William Biossat from First Horizon Bank as a potential non-voting Finance Committee member and the Finance Committee agrees with this selection. No vote taken.
- D. Mr. Barry Harris provided a Status of Current Facility Projects. There are no updates for the Administration Building.

Henderson Building: Mr. Barry Harris stated that the Enrollment office renovations are complete. The project was completed under budget with the budgeted cost being \$19,500 and the actual cost being \$16,694.

Academic Center: Mr. Barry Harris stated that the work at the Academic Center is substantially completed. On July 17th, a walk-through of the building was held and a punch list was developed and routine maintenance repairs were noted and scheduled. A deep cleaning of the building is scheduled for August 7, 2023 prior to the teachers returning. Mr. Michael

Howes suggested that The Bridge Organization would be an authorized recipient of the commercial washer and dryer in the Academic Center. Also, Mr. Howes suggested Baton Rouge Community College Art Department would be an authorized recipient of the frames in the Academic Center. Mr. Barry Harris confirmed that Premier South has finished their work on the Academic Center roof.

Lynx Den: Mr. Barry Harris explained that the Lynx Den's projected completion date is set for July 31, 2023. Ms. Eugenia Cardozo provided a video for the Board of Directors to view the progress of the Lynx Den.

4. New Business

- A. Discussion and Approval of non-voting member to the Finance Committee – Board President Holliday led the discussion of adding a non-voting member to the Finance Committee. Board President Holliday suggested the adding of Mr. Bioassat as a potential non-voting Finance Committee member. Mr. Michael Adams confirmed that Mr. William Boissat will not be a conflict of interest as he will not be compensated and will only advise the Finance Committee, not vote.

On motion by Director Nealsson and seconded by Director Anderson to approve the addition of a non-voting member to the Finance Committee. The motion passed through a voice vote with Directors Price, Howes, Anderson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- B. Discussion and Approval of Board Governance Committee – Board President Holliday led the discussion of a Board Governance Committee. Board President Holliday explained that UVA has a grant with LAPCS and Mr. Michael Stone, approved LAPCS consultant, will come in and work to develop a Board Governance Committee. The total cost for Mr. Michael Stone to complete the project is \$15,000, of which \$9,000 is covered by the LAPCS grant.

On motion by Director Price and seconded by Director Nealsson to approve the creation of a Board Governance Committee. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- C. Discussion and Approval of Employee Handbook – Board President Holliday led the discussion of the Employee Handbook. Ms. Beth Liner, on behalf of Ms. Melissa Grand, confirmed that the Employee Handbook is in line with the current Louisiana law. The following have been updated in the Employee Handbook: Disability Accommodation, Personnel Records, Standards of Conduct, Teleworking/Working Remotely Travel Reimbursement, Family and Medical Leave Act, Military Leave, Return UVA Property, and Internet Safety.

On motion by Director Anderson and seconded by Director Nealsson to approve the employee handbook as written. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, and Holliday voting in favor. Director Burgin abstained. A request by the committee for public comment was made. No public comment.

- D. Discussion and Approval of Purchasing Property – Board President Holliday led the discussion on purchasing the property addressed 4619 Bennington Ave, Baton Rouge, LA 70808. Board President Holliday stated she and Dr. Quentina Timoll toured the property and agreed that due to its history it would need to be demolished, which would cost between \$40,000-\$70,000. The act of sale, before an appraisal, would be for \$595,000; however, UVA would purchase the property for a set amount of \$500,000 and the remaining amount would be a donation to the school from the seller. Board President Holliday stated that this property could be used for parking or a green area.

On motion by Director Price and seconded by Director Howes to approve up to \$500,000 for property purchase and negotiate with the owner as to donation with an appraisal. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- E. Discussion and Approval of RFC #34R1 - Lynx Den HVAC Delay – Board President Holliday led the discussion of RFC #34R1, which requests 120 additional days for the HVAC delay at the Lynx Den. The 120 day timeframe is from February 7, 2023 – June 7, 2023. Director Nealsson stated that the HVAC delay was egregiously mishandled and suggested that the Board not approve the 120 additional days being requested by RFC #34R1.

On motion by Director Nealsson and seconded by Director Anderson to deny the request for 120 additional days for the Lynx Den HVAC delay (RFC #34R1). The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- F. Discussion and Approval of RFC #20R2 - Lynx Den Building Permit Delay – Board President Holliday led the discussion of RFC #20R2, which requests 72 additional days for the delay in receiving the building permit. Mr. John Streva stated that, due to the building permit delay, work could not proceed.

On motion by Director Nealsson and seconded by Director Anderson to approve RFC #20R2 - Lynx Den Building Permit Delay. The motion passed through a voice vote with Directors Anderson, Nealsson, Burgin, and Holliday voting in favor. Directors Price and Howes voted to deny. A request by the committee for public comment was made. No public comment.

- G. Discussion and Approval of RFC #38R1 - Lynx Den Exterior Corner Repairs

– Board President Holliday led the discussion of RFC #38R1, which requests \$2,754.30 for the Lynx Den exterior corner repairs. Mr. John Streva explained that when the gutters were removed from the Lynx Den it revealed that these corners are not watertight and are allowing exposure to moisture, insects, and ambient air (outside) to enter the building.

On motion by Director Nealsson and Seconded by Director Burgin to approve RFC #38R1 - Lynx Den Exterior Corner Repairs. The motion passed through a voice vote with Directors Anderson, Nealsson, Burgin, and Holliday voting in favor. Directors Price and Howes voted to deny. A request by the committee for public comment was made. No public comment.

5. Closing Items

A. On motion by Director Anderson, seconded by Director Nealsson, and carried to unanimously adjourn the meeting at 6:48 p.m. The motion passed through a voice vote with Directors Price, Howes, Anderson, Nealsson, Burgin, and Holliday. A request by the Board for public comment was made. No public comment.

Conference Room & Online Guests:

First Name	Last Name	Location
Rhonda	Hall	Conference Room
Stacie	Reed	Conference Room
Sarah	Blough	Conference Room
Andrea	Harrison	Conference Room
***57 individuals logged in to attend the meeting online.		