

Foundation for Louisiana Students

Regular Board Meeting Minutes
3113 Valley Creek Drive
Baton Rouge, LA
First Floor Conference Room
May 23, 2023

IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW

1. Opening Items

- A. Board President Holliday called the meeting to order at 5:11 p.m.
- B. Board President Holliday requested a roll call vote. The following Directors through a voice vote were recorded as present: Mr. John Price, Ms. Grace Anderson, Mr. Trevon Cooper, Mrs. Ann Burgin, and Ms. Linda Holliday.

Guests present: Dr. Quentina Timoll, Mr. Michael Adams, Mrs. Melissa Grand, Mrs. Lekisha Chambers, Ms. Darah Husser, Mr. Barry Harris, Mr. Dan Paradelo, Mr. Leonard White, Mr. Rob Cowan, Ms. Eugenia Cardozo, Ms. Traci Payne, Mr. Michael Tran, Mr. Sean Kimball, Ms. Krystle Dabney, Ms. Melissa Fox, and Mr. Joe Keeney.

Conference Room & Online Guests: See attached list.

- C. On motion by Director Cooper, seconded by Director Burgin, and carried to approval of the Regular Board Meeting Agenda for May 23, 2023. The Regular Board Meeting Agenda was approved as presented. The motion passed through a voice vote with Directors Price, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

2. Routine Business

- A. Approval of the Minutes from the Regular Board Meeting for April 25, 2023. On motion by Director Anderson and seconded by Director Burgin, to approve the Regular Board Meeting Minutes for April 25, 2023 as presented. The motion passed through a voice vote with Directors Price, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.
- B. Approval of the Minutes from the Special Board Meeting for May 9, 2023. On motion by Director Cooper and seconded by Director Anderson, to approve the Special Board Meeting Minutes for May 9, 2023 as presented. The

motion passed through a voice vote with Directors Price, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

3. Oral Reports

- A. Dr. Quentina Timoll presented the Superintendent Report to include the 3rd Grade ELA and Math achievement level and the 8th Grade ELA and Math achievement level. Mastery indicates that students are on grade-level and prepared for the next grade. The 2022 results showed that 26.74% of 3rd Grade students are on grade-level for ELA, 11.03% of 3rd Grade students are on grade-level for Math, 39.06% of 8th Grade students are on grade-level for ELA, and 19.06% of 8th Grade students are on grade-level for Math. Dr. Timoll explained that with the use of Tier 1 Curriculum, there is a need for teacher development for its use. Ms. Lekisha Chambers details the benefits of parent (learning coach) workshops across the state. The implementation of workshops would provide the testing expectations for parents and students in the home environment. With the current and new interventions in-place, Dr. Timoll is confident that there will be a positive effect on testing results within the next two years. Dr. Timoll presented an email from a teacher and shared a video from Kindergarten Graduation. Ms. Chambers shared the attendance averages for this year with a 95.2% average high-school attendance rate. No vote was taken.

**Mr. Howes arrived at 5:22 p.m.

- B. Ms. Melissa Fox led the Discussion of the Financial Report for April 2023. Ms. Fox reviewed the current period Revenues, Actuals, and Expenses for the period ending in April 30, 2023. Revenues for the current period totalled \$3.76 million and year-to-date totalled \$36.9 million. Expenses for the current period totalled \$2.9 million and year-to-date totalled \$30 million. The current net income is \$6.98 million fund balance. Assets totalled \$37 million, liabilities totalled \$417,000, and total equity is \$36.7 million. No vote was taken.
- C. Board President Holliday led the Discussion of the Finance Committee Report. The following items were discussed in the Finance Committee - First Horizon Investment and Money Market Rate, ELA Guidebooks supplemental resources, FlexPoint (Florida Virtual) Renewal, New computers for the 2023-2024 SY, and the Academic Center Mold Clearance Testing bids. Board President Holliday deferred the discussion of the SY 24 Compensation structure - 5 YR projections to the full Board.
- D. Mr. Barry Harris provided a Status of Current Facility Projects. There are no updates for the Administration Building.

Henderson Building: Mr. Harris explained that there have been upgrades

done to the enrollment office. These upgrades include new carpet being installed, two new cubicles added, and a window for the secretary. Sod will be laid on the outside of the building once the weather permits and two bids for signage at the Henderson Building have been received. The cost is estimated to be approximately \$10,000.

Lynx Den: Ms. Eugenia Cardozo provided an update on the Lynx Den. Ms. Cardozo explained that the moisture test has been completed and the results indicate that a moisture barrier will need to be installed. A representative from Site-Tech Consulting will be at the next Board meeting to provide more information regarding this. Ms. Cardozo suggests that a Special Board meeting be held to prevent further delays. Board President Holliday asked Mr. Leonard White the range of cost for the moisture barrier. Mr. White stated that the epoxy subcontractor submitted a cost of \$20,000, the carpet Installer submitted a cost of \$80,000. Mr. white ensured that the architect is determining what materials are being used.

Academic Center: Mr. Dan Paradela provided an update on the progress at the Academic Center. The stud repair and closed cell foam repairs have been completed. The insulation, drywall, interior painting, and interior flooring is in the process of being completed. Director Howes inquired about the Sunroom at the Academic Center, and Mr. Paradela stated that the Sunroom has been completed. Director Price advised that he met with Bill Gibson, insurance adjuster, and Mr. Paradela to walk-through the building. Board President Holliday expressed that the main goal is to be back in the building. Mr. Paradela indicated that the closures for the main roof, Subsurface drainage for front entrance, and leak repair at portico (carport) roof are necessary to keep the water out of the building prior to opening.

4. New Business

- A. Update and Discussion of Deposit of Funds and Money Market Rate – Board President Holliday led the discussion of Deposit of Funds and Money Market Rate. Board President Holliday and Dr. Timoll has set up 3 appointments with investment advisors. These advisors will be presented to the full board for review. Board President Holliday and Dr. Quentina Timoll met with First Horizon and turned over \$15 million with a guaranteed interest rate of 5% for 6 months. This results in \$62,000 gained monthly in interest. These funds will not be taxed based on being a 501(C3) according to the auditor. Director Price asked if the invested funds are budgeted to be used throughout the year or if it is budgeted as a surplus. Ms. Melissa Fox detailed that it is a surplus (fund balance). No vote taken.
- B. Discussion and Approval of Contract for Lawsuit – Board President Holliday led the discussion of the Contract for lawsuit and detailed that she and Mr. Michael Adams met with Dominick Impastato, Attorney, who would handle the Hurricane claim. He would be hired on a contingency basis and paid on a contingency basis. Mr. Michael Adams recommended to retain counsel on a contingency basis, all costs would be advanced by the firm, and if a

recovery is made then those traditional contingency expenses would be reimbursed first and the balance would then come back to the school.

On motion by Director Anderson and seconded by Director Burgin to give permission to Board President Holliday and Mr. Michael Adams to contract with Dominick Impastato to file the hurricane claim. The motion passed through a voice vote with Directors Anderson, Cooper, Burgin, and Holliday voting in favor. Director Price abstained. Director Howes voted against. A request by the committee for public comment was made. No public comment.

- C. Presentation of FY 24 Budget – Ms. Melissa Fox led the presentation of the FY 24 Budget with an overall budget summary, revenue, personnel, staffing summary, and other than personnel expenses. Total revenue is projected at \$46.87 million for an increase of \$829,000 mainly due to investment income, enrollment change of 3,650 students, and federal allocation. Overall personnel is projected at \$31.18 million for an increase of \$1.8 million primarily due to an increase in staffing offset with change in compensation structure, removal of stipends and inflation on benefit cost. Overall expenses, other than personnel expenses, are projected at \$13.4 million for a decrease of \$44,000. Overall fixed assets are projected at \$1.78 million for an increase of \$232,000. The current year surplus is projected at \$500,000 and the annual finance report fund balance is projected at \$19.5 million with prior year AFR fund balance projection of \$19 million. No vote was taken.
- D. Discussion of the Property and Casualty Insurance Renewal (Brown and Brown Insurance) – Mr. Rob Cowan from Brown and Brown Insurance led the discussion of the Property and Casualty Insurance Renewal by reviewing the liability lines of coverage, property lines of coverage, and overview of the current market. Mr. Cowan recommended that University View Academy explore the option of LARMA, which renews October 1, 2023. LARMA is a member owned and operated self-insurance pool of public school districts throughout Louisiana. Mr. Cowan requests that all of the improvements done on the Academic Center be listed and provided to him and suggests that renewal be done at the earliest convenience because expiration for renewal is July 1, 2023. No vote was taken.

**** At this time Board President Holliday requested to take a break and recess at 7:09 p.m.

****At this time Board President Holliday requested to resume back on the record at 7:14 p.m.

- E. Discussion and Approval of Academic Center Mold Clearance Testing Bids – Board President Holliday led the discussion of the Academic Center Mold Clearance Testing Bids. Three bids were provided with the minimum being \$5,174.82 by All American Inspections and Testing, LLC and the maximum being \$30,784 from Air Testing Associates, LLC. Board President Holliday explained that his quote is much lower than the other bids due to him not needing to start from scratch since he has been managing this project.

On motion by Director Anderson and seconded by Director Howes, to approve the All American Inspections and Testing, LLC bid for the Academic Center Mold Clearance testing. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- F. Discussion and Approval of FlexPoint (Florida Virtual) Renewal – Ms. Lekisha Chambers led the discussion of the FlexPoint Renewal. The total cost for this renewal is \$163,953.50. Ms. Chambers explained that there was an audit done this year to see what courses could be removed and determine if overpayment was being made for additional licenses. Last year's price was \$298,259 and, after the audit, the price is now \$163,953.50.

On motion by Director Price and seconded by Director Cooper, to approve the FlexPoint (Florida Virtual) Renewal. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- G. Discussion and Approval of the purchase of ELA Guidebooks Supplemental Resources – Ms. Lekisha Chambers led the discussion of the ELA Guidebooks Supplemental Resources. The total cost for the Unit Readers in print and digital format for grades 3-12 is \$129,469.75. Ms. Chambers explained that this is the total cost for the entire year and has been budgeted by Ms. Melissa Fox.

On motion by Director Howes and seconded by Director Anderson, to approve the purchase of ELA Guidebooks Supplemental Resources. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- H. Discussion and Approval of MIS Technology Group Contract Amendment – Board President Holliday led the discussion of the MIS Technology Group contract amendment to inform the Board that MIS Technology Group has become a state approved vendor for selling to state entities. Mr. Michael Adams explained that MIS could become a sole source vendor for University View Academy as to computer technology/parts and accessories. Board President Holliday clarified that University View Academy is not bound to buy only from MIS Technology Group.

On motion by Director Cooper and seconded by Director Anderson, to approve the MIS Technology Group amendment. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- I. Discussion and Approval of the purchase of new computers for the 2023-2023 SY – Board President Holliday led the discussion of the purchase of new computers for the 2023-2024 SY. The new computers being proposed afford the teachers more engagement with students and increased interaction. A video was shown to the full Board to demonstrate the device and how it will increase the engagement between teachers and students. Mr. Rush explained that the first quote proposed is for the computers to be purchased for Faculty and Staff. This device is the Microsoft Surface Laptop Studio with the Microsoft Surface Slim Pen 2 Stylus at a total cost of \$530,269.95. The current computers being used by staff will then be cycled back into the student population. Mr. Rush explained that the second quote proposed is for the purchase of 140 computers for the students. This device is the Microsoft Surface Laptop Go 2 at a total cost of \$103,038.60.

On motion by Director Price and seconded by Director Cooper, to approve the purchase of new computers for the 2023-2024 SY. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- J. Discussion and Approval of the SY 24 Compensation Structure - 5 YR Projections - Dr. Quentina Timoll and Ms. Melissa Fox led the discussion of the SY 24 Compensation Structure - 5 YR projections. Ms. Fox reviewed the new method for the compensation structure which includes a 1% cost of living increase for all staff, 90% of school level staff will be evaluated effective on performance, and 10% of school level staff will be evaluated highly-effective on performance. Central office staff will be compensated based on where they fall on the salary range scale. Overall, the variances over five years is approximately \$3 million. Dr. Timoll stated that a compensation structure guidance document has been created for the staff so that they can have access to it in writing.

On motion by Director Anderson and seconded by Director Howes, to approve the SY 24 Compensation Structure - 5 YR Projections without the inclusion of the Superintendent. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- K. Announcements: Retreat and Graduation – Board President Holliday led the discussion of the Board Retreat and Graduation Ceremony. Graduation will be held Saturday, May 27th, at 4:00 p.m. and the Board will need to be there at 3:45 p.m. for line up. The Board Retreat is scheduled for June 10,

8:30 a.m. - 4:00 p.m. at the Lod Cook Event Center.

**At this time Director Cooper moved to amend the agenda and add items to prevent further water intrusion. On motion by Director Cooper and seconded by Director Anderson, to amend the May 23, 2023 Regular Board Meeting Agenda to add bid items for water intrusion at the Academic Center. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- L. Discussion and Approval of Closures for main roof at Academic Center – Board President Holliday led the discussion for the closures for the main roof at \$24,740 total cost.

On motion by Director Cooper and seconded by Director Anderson, to approve the closures for the main roof at the Academic Center. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- M. Discussion and Approval to repair the leak at the portico (carport) roof – Board President Holliday led the discussion of the TNT bid to repair the leak at the portico (carport) roof at \$12,500 total cost.

On motion by Director Howes and seconded by Director Anderson, to approve the TNT bid to repair the leak at the portico roof. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. Director Price voted against. A request by the committee for public comment was made. No public comment.

- N. Discussion and Approval of Sub-surface Drainage at the Academic Center – Board President Holliday led the discussion of the bids for the sub-surface drainage at the Academic Center and clarified that a sub-pump will not be considered.

On motion by Director Cooper and seconded by Director Anderson to authorize Mr. Dan Paradela to find a quote for the sub-surface drainage for a maximum fee of \$10,000 with the understanding that a sub-pump is not acceptable. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. Director Price voted against. A request by the committee for public comment was made. No public comment.

5. Closing Items

- A. On motion by Director Anderson, seconded by Director Cooper, and carried to unanimously adjourn the meeting at 8:05 p.m. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday. A

request by the Board for public comment was made. No public comment.

Conference Room & Online Guests:

First Name	Last Name	Location
Josh	Boudreaux	Conference Room
Christol	Williams	Conference Room
Stacie	Reed	Conference Room
***186 individuals logged in to attend the meeting online.		