

# Foundation for Louisiana Students

Regular Board Meeting Minutes  
3113 Valley Creek Drive  
Baton Rouge, LA  
First Floor Conference Room  
April 25, 2023

*IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW*

## 1. Opening Items

- A. Board President Holliday called the meeting to order at 5:03 p.m.
- B. Board President Holliday requested a roll call vote. The following Directors through a voice vote were recorded as present: Ms. Grace Anderson, Mr. Michael Howes, Mr. Trevon Cooper, Mrs. Ann Burgin, and Ms. Linda Holliday.

Guests present: Dr. Quentina Timoll, Mr. Michael Adams, Mrs. Melissa Grand, Mrs. Lekisha Chambers, Mr. Blake Faulk, Ms. Darah Husser, Mr. Barry Harris, Mr. Dan Paradela, Ms. Eugenia Cardozo, Ms. Traci Payne, Mr. Michael Tran, Ms. Krystle Dabney, Ms. Kelly Forbes, and Mr. Joe Keeney.

Conference Room & Online Guests: See attached list.

- C. On motion by Director Anderson, seconded by Director Cooper, and carried to approval of the Regular Board Meeting Agenda for April 25, 2023. The Regular Board Meeting Agenda was approved as presented. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

## 2. Routine Business

- A. Approval of the Minutes from the Regular Board Meeting for March 28, 2023. On motion by Director Anderson and seconded by Director Howes, to approve the Regular Board Meeting Minutes for March 28, 2023 as presented. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

## 3. Oral Reports

- A. Dr. Quentina Timoll presented the Superintendent Report to include her 100 day report. Dr. Timoll reached 100 days at University View Academy on April 23, 2023. The primary focus was on reflective listening, engaging with staff members, stakeholders, and the Board of Directors to learn what areas need improvement and expectations for the future. Dr. Timoll provided student demographics, workforce demographics, student and parent round table results, and staff and educator round table results. No vote was taken.
- B. Ms. Kelly Forbes led the Discussion of the Financial Report for March 2023. Ms. Forbes reviewed the current period Revenues, Actuals, and Expenses for the period ending in March 31, 2023. Year to date surplus is \$6 million with a budgeted annual operating surplus of \$3 million. No vote was taken.

\*\*\*\*At this time Board President Holliday requested to take Agenda Item A. Discussion and Approval of FY23 Revised Budget out of order. On motion by Director Howes and seconded by Director Anderson, and carried to approve the request to take items out of order on the Regular Board Meeting Agenda for April 25, 2023. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

Discussion and Approval of FY23 Revised Budget – Board President Holliday led the discussion of the FY23 Revised Budget. Ms. Kelly Forbes provided the overall summary of budget adjustments. The annual revenue reforecast is at \$46 million compared to a budgeted revenue of \$47 million. The current year surplus is forecasted to be about \$1.5 million compared to the board approved budget of \$2.7 million. 4th Sector Solutions and Dr. Timoll has been working with Department heads to create a streamlined budget.

On motion by Director Anderson and seconded by Director Cooper to approve the FY23 Revised Budget. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- C. Board President Holliday led the Discussion of the Finance Committee Report. The following items were discussed in the Finance Committee - Adobe Platform Renewal. The Academic Center Patio Estimates and Academic Center Interior Paint and Flooring were not discussed during the Finance Committee meeting as a result of missing information from Mr. Dan Paradela. These two items have been deferred to be discussed by the full board.
- D. Mr. Barry Harris provided a Status of Current Facility Projects. There are no updates for the Administration Building.

Henderson Building: Mr. Harris provided an update on the current and

upcoming projects at the Henderson Building. All landscaping has been removed around the building and additional security lighting has been ordered for the parking lot. The security lighting for the parking lot will be an additional \$32 a month. Pricing options are under review for the fencing around the Henderson Building. The generator for the server room has been ordered and is awaiting installation.

Lynx Den: Ms. Eugenia Cardozo provided a progress update for the Lynx Den. There have been no issues from the current heavy rain in the past month. Since the HVAC units have been installed much progress has been made. The current forecast for substantial completion where the building can be used is the end of June.

Academic Center: Mr. Dan Paradela, project manager, provided a progress update for the Academic Center. The window installation is estimated for completion by May 15, 2023. CMC Corporate Solutions have provided an estimated completion date of May 20, 2023 for the PTAC units reinstallation and core drilling. There have been no issues from the current heavy rain in the past month. Mr. Paradela explained that the roofing company, Premier South, has come out and inspected the roof. Per Michael Adams, there needs to be a determination of what is covered under the warranty and what new work on the building is needed. The fix would be to start over with a new roof. Enclosures will provide a temporary fix.

\*\*\*\* At this time Board President Holliday requested to take a break and adjourn at 6:10 p.m.

\*\*\*\*At this time Board President Holliday requested to resume back on the record at 6:15 p.m.

#### **4. New Business**

- A. Agenda Item: Discussion and Approval of FY23 Revised Budget was discussed and approved during Oral Reports after the Financial Report.
- B. Discussion and Approval of Adobe Platform Renewal – Board President Holliday led the discussion of Adobe Platform Renewal. The quote for the 2023-2024 school year is about \$20,000 more than the previous year at \$169,080.20 due to 15 additional licenses being purchased.

On motion by Director Cooper and seconded by Director Anderson, to approve the Adobe Platform Renewal. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- C. Discussion and Approval of Academic Patio Estimates – Board President Holliday led the discussion of the Academic Patio Estimates. Mr. Dan Paradela

explained that the glass for the patio is leaking. Mr. Paradela contacted Four Seasons distributors and was able to receive a quote from Lab-A-Daux at \$11,875 and Papania at \$3,200. After further inspection Mr. Tony Papania has provided an updated quote of \$5,200.

\*\*\*\* At this time Board President Holliday requested to amend the agenda to update the estimated amount of the Papania Quote for the Academic Center Patio from \$3,200 to \$5,200. On motion by Director Howes and seconded by Director Anderson, and carried to approve the agenda amendment. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Director Howes and seconded by Director Anderson, to amend the agenda to update the estimated amount from \$3,200 to \$5,200. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- D. Discussion and Approval of Academic Center Interior Paint and Flooring – Board President Holliday led the discussion of the Academic Center Interior Paint and Flooring.

\*\*\*\*At this time Board President Holliday proceeded to Agenda Item: E. Discussion and Approval of UVA 2023-2024 School Calendar to allow Mr. Dan Paradela to get support documentation for Agenda Item: D. Discussion and Approval of Academic Center Interior Paint and Flooring.

- E. Discussion and Approval of UVA 2023-2024 School Calendar – Assistant Superintendent Chambers led the discussion of the UVA 2023-2024 School Calendar. Ms Chambers provided the following changes: Later start dates for teachers and students - July 25, 2023 and August 7th. Mardi Gras and Christmas break have been shortened for students.

On motion by Director Cooper and seconded by Director Anderson, to approve the UVA 2023-2024 School Calendar. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, and Burgin voting in favor. Board President Holliday abstained. A request by the committee for public comment was made. No public comment.

- F. Reconsideration/ Discussion/ Approval of proposed options for diversifying funds in alignment with the La. Admin. Code tit. 28 § CXXXIX-2511 – Cash Management and Investment – Board President Holliday led the discussion of diversifying funds. Options include investing all funds into LAMP or diversify and split funds between First Horizon, LAMP, or other options.

On motion by Board President Holliday and seconded by Director Cooper, to have Dr. Timoll and Board President Holliday coordinate with First Horizon bank and keep \$5 million in the checking account and the remaining amount will be invested with the bank with an understanding of what he will present as an interest rate and this information will be shared at the next Board meeting. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Board President Holliday and seconded by Director Cooper, to have Dr. Timoll and Board President Holliday meet with Joe Keeney from 4th Sector Solutions and the 3 recommended financial advisors and those recommendations will be brought to the next Board Meeting for final decision. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

- G. Discussion of School Year 2023-2024 Compensation Structure Proposal – Board President Holliday led the discussion of the School Year 2023-2024 Compensation Structure Proposal. Dr. Timoll detailed the organizational structure overview, compensation analysis and findings, compensation purpose and process, compensation philosophy, School Year 23-24 compensation guidance document, and next steps. Dr. Timoll proposes to include performance incentive pay and cost of living adjustments (1-2%) annually. No vote was taken.

\*\*\*\*At this time Board President Holliday resumed the Discussion and Approval of Academic Center Interior Paint and Flooring – Board President Holliday led the discussion of the Academic Center Interior Paint and Flooring. Board President Holliday and the Board of Directors express concern regarding the missing information in relation to the Academic Center Interior Paint and Flooring documentation. To reduce any more delays, a Special Board Meeting before the next Board meeting was suggested.

\*\*\*\* At this time Board President Holliday requested to amend the agenda to include additional documentation and the breakdown of the bids for the Academic Center Interior Paint and Flooring. On motion by Director Anderson and seconded by Director Howes, and carried to approve the agenda amendment. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

On motion by Director Cooper and seconded by Director Burgin, to defer the Discussion and Approval of Academic Center Interior Paint and Flooring to a Special Board Meeting. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

## 5. Closing Items

- A. On motion by Director Cooper, seconded by Director Howes, and carried to unanimously adjourn the meeting at 7:47 p.m. The motion passed through a voice vote with Directors Howes, Anderson, Cooper, Burgin, and Holliday. A request by the Board for public comment was made. No public comment.

### Conference Room & Online Guests:

<b>First Name</b>	<b>Last Name</b>	<b>Location</b>
Josh	Boudreaux	Conference Room
Chandler	Bordelon	Conference Room
Maria	Russell	Conference Room
Dakota	McNaylor	Conference Room
Rhonda	Hall	Conference Room
***28 individuals logged in to attend the meeting online.		