

Foundation for Louisiana Students

**DRAFT - Regular Board Meeting Minutes
3113 Valley Creek Drive
Baton Rouge, LA
First Floor Conference Room
February 28, 2023**

Subject to approval at the next Board meeting

IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW

1. Opening Items

A. Board President Holliday called the meeting to order at 5:08 p.m.

B. Board President Holliday requested a roll call vote. The following Directors through a voice vote were recorded as present: Mr. John Price, Mr. Michael W. Howes, Ms. Grace Anderson, Mr. Trevon Cooper, Dr. Hala Esmail, Ms. Ann Burgin, and Ms. Linda Holliday.

Guests present: Dr. Quentina Timoll, Mr. Michael Adams, Ms. Melissa Grand, Ms. Lekisha Chambers, Ms. Darah Husser, Mr. Barry Harris, Mr. Dan Paradela, Mr. John Streva, Mr. David Hebert, Ms. Traci Payne, Mr. Michael Tran, Ms. Jordan Curet, Ms. Krystle Dabney, and Ms. Sandra Walriven.

Conference Room & Online Guests: See attached list.

C. On motion by Director Cooper, seconded by Director Anderson, and carried to approval of the Regular Board Meeting Agenda for February 28, 2023. The Regular Board Meeting Agenda was approved as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Esmail, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

2. Routine Business

A. Approval of the Minutes from the Regular Board Meeting for January 27, 2023. On motion by Director Anderson and seconded by Director Howes, to approve the Regular Board Meeting Minutes for January 27, 2023 as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. Director Esmail abstained. A request by the committee for public comment was made. No public comment.

B. Approval of the Minutes from the Executive Committee for Change Order Minutes for February 7, 2023. On motion by Director Anderson and seconded by

Director Howes, to approve the Executive Committee for Change Order Minutes for February 7, 2023 as presented. The motion passed through a voice vote with Directors Price, Howes, Anderson, and Holliday voting in favor. Directors Cooper, Esmail, and Burgin abstained. A request by the committee for public comment was made. No public comment.

3. Oral Reports

A. Dr. Timoll presented the Superintendent Report to include the current enrollment summary, personnel updates, school events, and testing dates. No vote was taken.

B. Ms. Melissa Fox led the Discussion of the Financial Report for January 2023. Ms. Fox reviewed the current period Revenues, Actuals, and Expenses for the period ending in January 31, 2023. There is an Operating Surplus of \$3.9 Million. No vote was taken.

C. Board President Holliday led the Discussion of the Finance Committee Report. The following items were discussed in the Finance Committee - Diversifying funds options as outlined by LDOE. The Finance Committee recommended to the Full Board that funds are available for the Capital Glass & Mirror, LLC Proposal Contract, Final pricing for all work associated with RFC – 10R2 (Lynx Den Mold Remediation), and two Request for Change Orders for the Temporary A/C at the Lynx Den.

D. Mr. Barry Harris provided a status of current facility Projects. There are no maintenance issues or projects at the Administrative Building.

Academic Center: Mr. Dan Paradela, project manager, provided a progress update and video presentation for the Academic Center. 90% of the exterior stucco repairs have been completed. Coating the building within the next 2 weeks. Stud replacements and repairs have been completed. PTAC drain line replacement 3 of 18 lines completed. There has been no increase in mold. Approximately 2 weeks ahead of schedule. The original proposal to have the Glass and Frames replaced listed the total price at \$199,000 and Mr. Paradela was able to negotiate a lower quote of \$177,894. Dr. Timoll and Mr. Paradela will discuss options for replacing the exterior drywall and bring it before the board in due course.

Lynx Den: Mr. David Hebert and Mr. John Streva from Grace Hebert Curtis Architects, LLC provided an overview of the work being done on the Lynx Den Building. The contractor is waiting on the HVAC units before continuing any work on the building. The contractor cannot do any of the finishes before there is proper humidity and air control. The roof has been replaced and there have been no reports of leaking. There is no new information regarding the order date of the units through Carrier. A notice was received in November by the contractor that the dehumidifier piece of the A/C unit was delayed. The option to

switch manufacturers (Trane) will be investigated by Grace Hebert Curtis Architects, LLC. The contractor will notify if there is no new information or documentation of the Purchase Order showing the order date within 7 days then the board will get an attorney involved.

4. New Business

A. Discussion and Approval of modifications to Superintendent Contract – Board President Holliday led the discussion of the modifications to the Superintendent’s contract. Dr. Timoll started on January 10th; However, the contract was not signed until January 19th and the contract reflects January 15th. The contract needs to reflect Dr. Timoll’s start date as January 10, 2023. On motion by Director Cooper and seconded by Director Anderson, modify the Superintendent's contract to reflect January 10, 2023 as the start date and ratify the entirety of the contract. The motion passed through a voice vote with Directors Price, Howes, Cooper, Esmail, Burgin, Anderson, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

B. Discussion and Approval of Capital Glass & Mirror, LLC Proposal Contract - Glass and Frames replaced – Board President Holliday led the discussion of the proposed contract from Capital Glass & Mirror LLC. The original proposal to have the Glass and Frames replaced listed the total price at \$199,000. Mr. Dan Paradela with a review with Capital Glass, Capital Glass amended their original quote from \$199,000+ to \$177,894. Capital Glass & Mirror, LLC provided the lowest quote at \$177,894 for the glass and frames to be replaced at the Academic Center.

On motion by Director Cooper and seconded by Director Howes, to approve the Capital Glass & Mirror LLC. Proposed Contract to have the glass and frames replaced at the Academic Center. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Esmail, Burgin, and Holliday voting in favor. A request by the committee for public comment was made. No public comment.

C. Discussion and Approval of final pricing for all work associated with RFC “Lynx Den Mold Remediation” – Board President Holliday led the discussion on the Final Pricing associated with RFC 10R2. The change order is requesting 91 additional days and \$133,987.38 for the mold remediation work that has been completed on the Lynx Den project. Mr. David Hebert and Mr. John Streva from Grace Hebert Curtis Architects, LLC explained the 91 additional days is a result of finding mold in the Lynx Den and work being halted to ensure the safety of the workers.

On motion by Director Anderson and seconded by Director Burgin, to approve the Final Pricing for all work associated with RFC “Lynx Den Mold Remediation”. The motion passed through a voice vote with Directors Anderson, Cooper, Esmail, Burgin, and Holliday voting in favor. Directors Price and Howes voted not in favor. A request by the Committee was made for

public comment. No public comment.

D. Discussion and Approval of the Temporary Air Conditioning for Lynx Den – Board President Holliday led the discussion on renting Temporary Air Conditioners at the Lynx Den. RFC – 31 requests 30 additional days and \$10,936.44 for materials and labor associated with installation of A/C units. RFC – 32 requests \$3,799.94 for the one-time costs for materials and labor associated with incorporating electrical connections for A/C units. Director Cooper expressed his hesitancy to move forward due to the cost.

On motion by Director Holliday and seconded by Director Cooper, to defer the Temporary Air Conditioners at the Lynx Den until the next board meeting. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Esmail, Burgin, and Holliday voted to defer until the next board meeting. A request by the committee for public comment was made. No public comment.

E. Discussion of LAMP – Proposed options for diversifying funds as outlined by LDOE – Board President Holliday led the discussion of LAMP as an account proposed to diversify funds as outlined by LDOE. Ms. Melissa Fox explained LAMP (Louisiana Asset Management Pool) as a recommended account for Non-Profit government agencies. LAMP has a higher yield at 4.6% and allows access to funds. The Money Market account with First Horizon has a 1.5% interest rate. Ms. Melissa Fox brought up the Cash Management Investment Policy which will be adopted by the Board at the March Board meeting. Director Holliday recommends that we do not put all funds into account due to ongoing projects. Board President Holliday will be designated signer, in addition to Dr. Timoll.

On motion by Director Howes and seconded by Director Anderson, to approve the opening of LAMP account. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Burgin, and Holliday voting in favor. Director Esmail abstained. A request by the committee for public comment was made. No public comment.

5. Closing Items

A. On motion by Director Anderson, seconded by Director Cooper, and carried to unanimously adjourn the meeting at 6:53 p.m. The motion passed through a voice vote with Directors Price, Howes, Anderson, Cooper, Esmail, Burgin, and Holliday. A request by the Board for Public Comment was made. No public comment.

Conference Room & Online Guests:

First Name	Last Name	Location
Eugenia	Cardozo	Conference Room
Rhonda	Hall	Conference Room
Dr. Kimberly	Bainguel	Conference Room
***60 individuals logged in to attend the meeting online.		