

Foundation for Louisiana Students

Regular Board Meeting Minutes
3113 Valley Creek Drive
Baton Rouge, LA
First Floor Conference Room
October 25, 2022
5:00 PM

IN COMPLIANCE WITH LOUISIANA OPEN MEETINGS LAW

1. Opening Items

- A. Ms. Holliday called the meeting to order at 5:16 PM.
- B. Ms. Holliday requested a roll call be conducted. Through a voice response, the following Directors were recorded as present: Linda Holliday, John Price, Grace Anderson, Hala Esmail, and Ann Burgin.

In-Person Guests Present: Dr. James Llorens, Michael Adams, Melissa Grand, Barry Harris, Dan Paradela, Michael Tran, Melissa Fox, Ebone Berryhill, Elizabeth Minvielle, Blake Faulk, and Sandra Walriven.

*Mr. Trevon Cooper entered the meeting at 5:21 p.m.

Conference Room & Online Guests: See attached list.

- C. On motion by Mr. Price, seconded by Ms. Esmail, and carried to the Approval of the October 25, 2022 Agenda. The motion to approve the agenda passed through a voice vote with Directors Mr. Price, Ms. Anderson, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. No Public Comment.

2. Routine Business

- A. On motion by Mr. Price, seconded by Ms. Esmail, and carried to approve the September 27, 2022 Regular Board Meeting minutes. The minutes were approved as presented. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Ms. Esmail, Ms. Burgin, and Ms. Holliday. A request by the Board for Public Comment was made. No Public Comment.

3. Oral Reports

- A. Dr. James Llorens presented the Superintendent Report to include the current Enrollment Summary, Personnel updates, School Events, and Testing Dates. No Vote taken.

- B. Ms. Fox presented the Financial Report for the month of September 2022 to include the Current Period Revenues, Actuals, and Expenses with year-to-date totals. Also covered the 1st Quarter Revenues which ended at \$11.5 Million with Expenses ending at \$10.3 Million giving a surplus of \$1.2 Million. On target for 1st Quarter. A new Budget will be presented after Enrollment is confirmed. A new Budget will be presented after Enrollment is confirmed. The Annual Financial Report (AFR) will be uploaded October 31, 2022. The auditors will start their field work next week for the 2021-2022 audit. The audit is due December 13, 2022. No Vote taken.
- C. Ms. Holliday presented the Finance Committee Report. The funds are available for the estimated \$1 Million in costs for the Remediation Repairs to the Academic Center. This estimate does not include any funds recovered through insurance. The funds are also available for the Health/Benefit increase of \$211,133 for the 2023 year. This increase will take place in January.
- D. Ms. Holliday led the Discussion of the Facilities Report to include current updates on each building. The roof project is wrapping up with the awning at the front door being completed. The Academic Center Remediation Process is estimated to cost \$1 million. Bids for the initial phase of the project are being assessed and reviewed. The AC units for the Lynx Den will be shipped the first week of December. This will push back the remaining work until a controlled environment can be established. No updates from BaseCamp Renewables regarding the Solar Panel Project.

4. New Business

- A. Discussion and Approval of the first phase of the Academic Center Repairs. Mr. Dan Paradela shared the testing that has been conducted at the Academic Center. The moisture mapping indicates 3 problem areas: Roof installation issue, Stucco leaking, and Hurricane damage. Recommends the following: opening the drywall around windows by Ptac units, replacing the drain lines for the Ptacs, and replacing the old Ptac units. Carpets will need to be pulled out. Also recommended an EPA approved method of fogging. Quotes have been obtained for the initial phases. JB Holton & Associates can open the drywall and remove the carpet for \$151,495. TNT Building Consultants can do the job for \$116,000.

On motion by Mr. Price, seconded by Mr. Cooper, to retain TNT Building Consultants to start the initial repairs. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. No Public Comment.

Discussion and Approval of continuing the contract with Mr. Dan Paradela as the Project Manager for the Academic Center Repairs. The contract is for \$2,500 a week for 16 weeks. On motion by Ms. Anderson, seconded by Ms. Burgin, to retain Mr. Dan Paradela as the Project Manager for the Academic Center Repairs. The motion passed through a voice vote with Directors Mr. Price, Ms.

Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. No Public Comment.

Discussion and Approval of the Fogging Process required to remediate the Academic Center. The fogging system will be done by Mold Zero with a cost of \$82,163. This fogging system is EPA approved. There will be 3 foggings to complete the Academic Center remediation. On motion by Mr. Price, seconded by Ms. Anderson, to approve the fogging system by Mold Zero at a cost of \$82,163 for the remediation at the Academic Center. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. No Public Comment.

- B. Ms. Holliday led the Discussion of Employee Health/Benefits Increase. Ms. Elizabeth Minvielle from Brown & Brown shared a summary of premium increases for the 2023 plan year. Based on employee feedback and her market research, she recommended continuing with health benefits through Blue Cross Blue Shield. The overall annual increase in premiums for UVA will be \$211,133.

On motion by Mr. Price, seconded by Mr. Cooper, to accept the recommendation and continue with Blue Cross Blue Shield and Guardian Life as the insurance carriers. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. No Public Comment.

- C. Discussion and Approval of 2023 Calendar for the Board Meeting Dates. The 4th Tuesday of each month is typically scheduled, except for the months of November and December due to holidays. On motion by Mr. Cooper, seconded by Mr. Price to approve the 2023 Calendar for the Board with adding the November 14th date for 2023. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. No Public Comment.

- D. Discussion and Approval of Testing Stipends. Ms. Holliday led the Discussion of Testing Stipends. On motion by Mr. Price, seconded by Mr. Cooper to defer the Testing Stipends until the next board meeting when Dr. Llorens can confirm pre-covid stipend pay rates. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. Emily Mungall made a comment.

- E. Discussion of Compliance Questionnaire. The Auditors have emailed a Compliance Questionnaire to the board members. The forms were completed by all present board members. They will be submitted to the auditors. No vote was taken.

- F. Discussion of Form 5500 Retirement Audit Report. Ms. Holliday led the Discussion of the Retirement Audit Report (Form 5500). The form may have

been submitted late to the IRS. The late filing could result in fines. No vote was taken.

G. Discussion of Dates for Interviews for Superintendent Candidates (6 qualified Candidates). Ms. Holliday led the discussion of scheduling interview dates for the 6 qualified candidates. It was proposed to interview 3 candidates on Saturday, November 5 and then interview the last 3 candidates on Saturday, November 12. The interviews could be broadcasted online for Directors to participate if they are not physically present during the interviews. The board would vote on the final candidate at the Tuesday, November 15 Board Meeting. No vote was taken.

H. Discussion and Approval of November Board Meeting (Cancellation). On motion by Mr. Cooper, seconded by Ms. Esmail to amend the agenda to remove item H. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday voting in favor. A request by the Board for Public Comment was made. Emily Mungall made a public comment.

5. Closing Items

A. On motion by Mr. Price, seconded by Mr. Cooper, and carried to unanimously adjourn the meeting at 7:13 p.m. The motion passed through a voice vote with Directors Mr. Price, Ms. Anderson, Mr. Cooper, Ms. Esmail, Ms. Burgin, and Ms. Holliday. No public comment.

*Conference Room & Online Guests:

First Name	Last Name	Location
Rhonda	Hall	Conference Room
Kim	Jackson	Conference Room
Tammy	Morgan	Conference Room
Josh	Boudreaux	Conference Room
Amy	Robin	Conference Room
Grace	Lukachick	Conference Room
Maria	Russell	Conference Room
Emily	Mungall	Conference Room
Staci	Davidson	Conference Room
*** 33 individuals logged online to attend the meeting		

