

# Foundation for Louisiana Students

September 07, 2022  
Regular Board Meeting Minutes  
5:00 p.m.

*IN COMPLIANCE WITH OPEN MEETINGS LAW*

3113 Valley Creek Drive  
Baton Rouge, Louisiana  
First Floor Conference Room

## 1. Opening Items

A. Ms. Holliday called the meeting to order at 5:42 p.m.

B. Ms. Holliday requested a roll call be conducted. Through a voice response, the following Board Members were recorded as present: Linda Holliday, Tre'Von Cooper, Michael w. Howes, Grace Anderson, Hala Esmail, and Ann Burgin.

In-Person Guests Present: Dr. James Llorens, Michael Adams, Melissa Grand, Joan Magee, Michael Tran, Melissa Fox, Ebone Berryhill, Lekisha Chambers, Joe Rush, Barry Harris, Sandra Walriven, Tyler Carruth and Bart Phillips.

\* Mr. Price entered at 5:46 p.m.

Conference Room: See attached list.

C. On motion by Ms. Burgin, seconded by Mr. Cooper, and carried to approve the September 07, 2022 Agenda. The motion to approve the agenda passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Ms. Esmail, Mr. Howes, Ms. Anderson, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.

## 2. Routine Business

A. On motion by Ms. Burgin, seconded by Mr. Cooper, and carried to approve the July

26,2022 Regular Board Meeting minutes. The minutes were approved as presented. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.

- B. On motion by Ms. Anderson, seconded by Mr. Cooper, and carried to approve the August 31, 2022 Executive Committee Meeting Minutes. The minutes were approved as presented. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, and Ms. Burgin voting in favor. Ms. Esmail abstained. A request by the Board for Public Comment was made. No Public Comment.

### **3. Oral Reports**

- A. Dr. James Llorens presented the Superintendent Report to include the current Enrollment Summary, Personnel update, and School Events. No Vote taken.
- B. Ms. Fox presented the monthly Financial Report for the month of July 2022 to include the Current Period Revenues, Actuals, and Expenses with year-to-date totals. No Vote taken.
- C. Ms. Holliday presented the Finance Committee Report regarding the availability of funds for Printers / Copiers and the additional 15 employees already on the Teacher Pay Scale that will be included in the Teacher salary increase. Both items are already within the current budget. The RFC - 19R1 Construction Modification was not voted on by the Finance Committee. This item will be modified as discussed later in the Board Meeting. No Vote taken.
- D. Ms. Magee led the Facilities Report to include current updates on each building. The Lynx Den construction project is currently over the \$1.66 million budget. The current cost is \$1.72 million due to change orders. The Lynx Den parking lot overlay project is estimated to cost \$912 K. A \$1 million grant has been approved to fund the parking lot overlay project..

A contract with Gill Industries has been established to complete the removal of the asbestos at the Henderson Building. The work is anticipated to start September 13, 2022. It is estimated to take 5-6 days for completion. The Henderson asbestos remediation is estimated to cost between \$12K - \$13K. The Henderson roof project is in progress, pending weather conditions. It is estimated to cost \$111K.

The Academic Center has been closed to investigate water intrusion. UVA is working with Brown & Brown Insurance. At this time it is undetermined how long the Academic Center will be closed .

Ms. Magee recommended that UVA may want to consider the purchase of a storage unit or warehouse to store curriculum in the future. She also shared that she is working on an Emergency Operations Plan that will be shared at the September Board Meeting. No Vote taken.

#### **4. New Business**

- A. Ms. Holliday led the Discussion and Approval of 15 employees pay raise - part of the teacher pay scale. The salary increase for these employees will be \$175K. On motion by Mr. Price, seconded by Mr. Cooper to include these 15 employees in the Teacher Salary increase previously approved in July. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.
  
- B. Ms. Holliday led the Discussion and Approval of Board Policies / Resolutions for UVA Board Directors.
  - 1. Board of Directors Acceptable Use Policy - Attorney Melissa Grand led the Discussion and Approval of the Acceptable Use Policy. The Draft Policy addressed acceptable use of technology and emails that Board Members have access to use. On motion by Mr. Price, seconded by Ms. Esmail to pass the Board of Directors Acceptable Use Policy with the following amendments: Correct the typo error in #2 and adjust the language in #1 to state "UVA email accounts should be used by Board Members for UVA Business Communications". The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.
  
  - 2. Reimbursement Amendment to By-laws - Ms. Holliday led the Discussion and Approval of the Reimbursement Policy to the By-laws. On motion by Mr. Price, seconded by Ms. Burgin, and carried to approve the Reimbursement Policy to the By-laws. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.
  
  - 3. UVA Board Public Comment Policy & Procedure - Ms. Burgin led the Discussion and Approval of the UVA Board Public Comment / Procedure policy. The DRAFT UVA Board Public Comment / Procedure Policy document was left off Board Docs

in error. On motion by Ms. Burgin, seconded by Mr. Cooper, to Defer the UVA Public Comment / Procedure Policy until the September Board Meeting. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. Tammy Morgan, James Mungall, and Christy Maurice made Public Comments.

4. UVA By-laws Amendments: Mr. Price led the Discussion of the following Board policies: New Board Member Recruitment, Board Member Terms, and Board Member Best Practices. The draft policies are not ready for Board review. On motion by Mr. Price, seconded by Ms. Burgin, to Defer the New Board Member Recruitment, Board Member Terms, and Board Member Best Practice Policies until the September Board Meeting. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made.
5. Board Financial Signatory/Resolution to First Horizon Bank - Ms. Holliday led the Discussion and Approval of the Board Financial Signatory/Resolution to First Horizon Bank. Previous Interim Superintendent Shana King and previous Board Member Adonica Duggan need to be removed as signers on the UVA Bank Account. Dr. Llorens and Ms. L. Holliday would be added as authorized Signers on the UVA Bank Account with First Horizon Bank. On motion by Mr. Howes, seconded by Ms. Anderson, and carried to approve updating the Authorized Signers. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.
6. Board Resolution for AIG - Ms. Holiday led the Discussion and Approval of updating the Designees to the Plan Administrator and the Plan Signer for the AIG account. Previous Superintendent Dr. Clayton and L. Holliday would be removed. Dr. Llorens and Business Manager Ebone Berryhill would be added as the Designated signers for the Plan Administrator and Plan Signer for the AIG account. On motion by Ms. Anderson, seconded by Ms. Burgin, and carried to approve the Board Resolution for AIG. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.

- C. Discussion and Approval of Student Fee Policy - Attorney Melissa Grand led the Discussion and Approval of the Student Fee Policy. UVA is a Charter school and is tuition free. Any fees that could be incurred are required to be disclosed. On motion

by Ms. Anderson, seconded by Mr. Howes, carried to approve the Student Fee Policy. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. Mr. Cooper abstained. A request by the Board for Public Comment was made. No Public Comment.

- D. Discussion and Approval of UVA Updated Employee Handbook to include Title IX Policy. Attorney Melissa Grand led the Discussion and Approval of the Employee Handbook to include Title IX Policy. Since UVA is a Public Entity and receives Federal Funding, this policy is required. On motion by Ms. Anderson, seconded by Mr. Cooper, and carried to approve the Employee Handbook to include Title IX Policy. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public Comment was made. No Public Comment.
- E. Discussion and Approval of Updated UVA Travel Policy (Business Insurance) - Board President Holliday led the Discussion and Approval of Updated UVA Travel Policy. On motion by Mr. Cooper, seconded by Ms. Anderson, to Defer the Updated UVA Travel Policy to the September Board Meeting. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. A request by the Board for Public Comment was made. No Public Comment.
- F. Discussion and Approval of Updated COVID Policy for Employees - Attorney Melissa Grand and Ms. Holliday led the Discussion and Approval of the Updated COVID Policy for Employees. On motion by Mr. Price, seconded by Ms. Anderson, to Defer the Updated COVID Policy for Employees to the September Board Meeting. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, and Ms. Esmail, voting in favor. Ms Burgin voted not in favor. A request by the Board for Public Comment was made. Christy Maurice and Megan Parnell made Public Comment.
- G. Discussion and Approval of Pupil Progression Plan - Ms. Chambers led the Discussion and Approval of the Pupil Progression Plan. On motion by Mr. Howes, seconded by Ms. Esmail, and carried to approve the Pupil Progression Plan. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public Comment was made. No Public Comment.
- H. Discussion and Approval of Student Handbook - Attorney Melissa Grand led the Discussion and Approval of the Student Handbook. On motion by Ms. Anderson, seconded by Ms. Burgin, and carried to approve the Student Handbook. The motion passed through a

voice vote with Board Members Ms.Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public Comment was made. No Public Comment.

- I. Discussion and Approval of Copiers / Printers - Ms. Magee and Joe Rush led the Discussion and Approval of the Copiers / Printers. On motion by Mr. Price, seconded by Mr. Howes, to authorize Dr. Llorens to meet with Gulf Coast and Innovative to negotiate the purchase of Copiers/Printers. The motion passed through a voice vote with Board Members Ms.Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public was made. No Public Comment.
- J. Discussion and Approval of RFC-19R1 Summary - Ms. Holliday led the Discussion and Approval of RFC-19R1. Discussed making the modification to install the plugs without damaging the current contract. It was suggested that installation of the plugs could move forward in the project. We would later purchase equipment such as monitors or tables versus having those purchased within the project. No Action taken.
- K. Discussion and Approval to Share Utility Bills with BaseCamp Renewables / Possible Agreement. Ms. Holliday led the Discussion and Approval to allow BaseCamp Renewables to study the consumption of electricity used by UVA. A motion was made by Mr. Price and seconded by Mr. Cooper, to allow the Attorney to review the Notice of Intent and then advise Dr. Llorens. The motion passed through a voice vote with Board Members Ms.Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public was made. No Public Comment.
- L. BaseCamp Renewables Presentation - Tyler Carruth
- M. Executive Session: Board Discussion of Lincoln David Strauss versus Foundation for Louisiana Students, U.S. District Court, District of Louisiana, Civil Action No: 21-211-JWD-EWD. A motion was made by Mr. Price and seconded by Ms. Anderson, to go into the Executive Session. The motion passed through a voice vote with Board Members Ms.Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public was made. No Public Comment.

No Action was taken in the Executive Session.

A motion was made to return from Executive Session by Mr. Price and seconded by Mr. Cooper. The motion was carried through unanimously through voice vote with Board Members Ms. Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin. A request by the Board for Public was made. No Public Comment. After returning from Executive Session a motion was made by Mr. Price, seconded by Mr. Cooper, and carried to approve the UVA Attorney to approve the settlement as

discussed. The motion passed through a voice vote with Board Members Ms.Holliday, Mr. Cooper, Mr. Howes, Ms. Anderson, Mr. Price, Ms. Esmail, and Ms. Burgin, voting in favor. A request by the Board for Public was made. No Public Comment.

## 5. Closing Items

- A. On motion by Ms. Anderson, seconded by Ms. Burgin, and carried to adjourn the meeting at 9:16 p.m. The motion passed through a voice vote with Board Members Ms. Holliday, Mr. Cooper, Ms. Anderson, Mr. Howes, Mr. Price, Ms. Esmail, and Ms. Burgin voting in favor. No public comment.

Public Comments: Public comments may be submitted via email before or during the meetings to Sandra Walriven at [swalriven@uview.academy](mailto:swalriven@uview.academy).

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Sandra Walriven at (225) 421-2948 or email [swalriven@uview.academy](mailto:swalriven@uview.academy).

\*Conference Room

First Name	Last Name	Location
Tammy	Morgan	Conference Room
Paula	Green	Conference Room
Jeremy	Williams	Conference Room
Demetria	Scott	Conference Room
Kim	Martinez	Conference Room
James	Mungall	Conference Room
Rhonda	Hall	Conference Room
Christol	Williams	Conference Room
Sheri	McGowan	Conference Room
Andrea	Frank	Conference Room
Alice	Didier	Conference Room
Elisabeth	Wilkins	Conference Room
Amanda	Jones	Conference Room
Maria	Russell	Conference Room
Stacy	Henderson	Conference Room
Christy	Maurice	Conference Room

